

# Allen R. MacMillan

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## Education

Centre of Geographic  
Sciences  
Geomatics – Will  
graduate May 2013

Sony Convergeer  
Continuous Learning –  
current November 2010

Various Online Technical  
Training  
Fujifilm – cameras and  
accessories  
Toshiba – electronics and  
accessories

Thompson Education  
Direct  
Desktop Publishing –  
Completion 2006  
Computer Graphic Artist  
– Completion 2003

NSSC Annapolis Valley  
Campus  
Corel Draw – Completion  
1999

NSSC Kingstec Campus  
High School Completion –  
1991

## Computer Skills:

Proficient with many  
software applications  
such as:  
MS Word  
MS Excel  
MS PowerPoint  
ArcMap  
Autocad  
CorelDraw  
Photoshop  
Lightroom

## Cartographic Skills

- Good working knowledge of text placement – Numerous projects over first year, including a Biophysical Atlas
- Create eye catching products through the use of color harmony – Created a calendar with abstract design. Was used as background for sponsor posters for COGS Career Fair.
- Effectively communicate information through the use of color, symbols, style and other means
- Research, select and evaluate map data for use in preparing or revising maps
- Work with Figure Ground theory to bring desired elements to foreground to focus attention where needed
- Demonstrate good leadership skills – Project lead for Planning course. Created and maintained geodatabase of data collected by the team.

## Other Geomatics Skills

- Create and manage a geodatabase
- Use prepared GIS data to perform analysis to answer questions
- Work with GDB or map based annotation
- Assemble and prepare GIS data
- Using symbology with feature codes and creating layer files

## Work Experience

2006 – 2010  
**Canex Supermart**  
**14 Wing Greenwood, NS**  
**Electronics Supervisor**

- directing customer to the right product and completing the sale
- maintaining current knowledge of the latest technology products and industry trends
- staying current on competitor products and pricing
- forward planning - preparing for sales and maintaining adequate inventory levels
- organized staff training sessions for product awareness and attachment sales
- ordering, pricing, tagging, product displays
- preparing and maintaining budget objectives

1995- 2006  
**Wolfe Computers/Lone Wolfe Technologies**

Kentville, Nova Scotia

Owner/Operator

Responsibilities included:

- day to day activities of running the store, including billing, inventory, budgeting
- dealt with clients concerns in an efficient and polite manner
- hiring, training and supervising staff